

ATTACHMENT THREE

The Evaluation of the Grades and Their Interpretation.

The following terms are to be used when grading students at the Volkspolizeischulen.

Grade 5 - Excellent. This grade can only be given if the student has fully mastered the subject matter, and has responded authoritatively and comprehensively without error. The student must also be able to utilize his knowledge. (An "excellent" can be assigned to written work only when the student has completely grasped the content of the subject and has reproduced it accurately.)

Grade 4 - Good. This is given when the student has mastered the instruction material, knows how to apply his knowledge and during oral response (as well as written work) makes only occasional minor errors.

Grade 3 - Satisfactory. This grade is given when the student has satisfactorily mastered the subject matter, i.e., has a basic knowledge of the subject, knows and recognizes the important factors, but has lapses in his knowledge and makes some errors in his oral recitation (and written work); if he finds a certain difficulty in his practical application, but is able to overcome this under the guidance of his teacher or instructor.

Grade 2 - Unsatisfactory. This is given when the student has no knowledge of a large portion of the subject matter, makes indecisive and faulty answers (and in his written work makes many errors or gross errors of a basic nature), when he is not able to utilize the material given him, gives inadequate directions, and is not in a position to recognize and correct gross errors.

Grade 1 - Bad. This is given when the student demonstrates a complete lack of knowledge of the subject matter, as shown by his responses (and written work) and in his practical work.

Every grade, good or bad, must be instructive, and must aid the student in improving his work. The student should receive the grade in order to know in what respects his work is good or bad, to indicate wherein his errors lie, and wherein he needs to improve himself, and where he should aim at better results and a greater comprehension of the material. Extraordinarily high or low grades, in comparison with the actual achievement of the student have a bad effect on the student's work and outlook. The teacher or instructor must assign the grades conscientiously. He must weigh all factors, and assign an objective grade.

In the case of grade 4, an opinion of the teacher is desired to indicate wherein the student is erring, lest he fall below this grade.

The grade must not be systematically assigned, but must be evaluated in terms of the individual student's capacity.

The teacher or instructor can not assign an objective grade when he merely assigns a grade to responses (and written work) and practical work according to some preconceived system; he must also determine whether the student has grasped the meaning of the material that he has learned, has absorbed the material, and knows how to apply this information to practical situations.

SECRET/CONTROL